

File No: LABR-11048/3/2021-ESTT SEC-Dept. of LABOUR

I/ 542409 /2024

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5/8/24

GOVERNMENT OF WEST BENGAL
LABOUR DEPARTMENT
ESTABLISHMENT BRANCH
New Secretariat Buildings, 12th Floor
1, No K.S. Roy Road, Kolkata-700001

No: Labr/ 2247 /Estt

Date: 02.08.02024

ORDER

WORK DISTRIBUTION AMONGST MEMBERS OF THE STAFF

In continuation of this department's earlier orders on work distribution up to the rank of OSD / Registrar of this department, the assigned jobs of existing staff are modified. The modified jobs of existing staff & allocation of duties among the newly joined staff are as follows:

Name of the Staff (1)	Previous Responsibility / Status (2)	Present Responsibility (3)
Sri Somenath Chatterjee, SO	Newly Joined SO	1. Vigilance Section 2. Industrial Tribunal & other various Courts
Sri Alexander Lepcha, SO	Newly Joined SO	Industrial Relation Section
Sri Sajal Saha, Head Assistant	Newly Joined HA	Budget and Planning Section
Sri Arghya Das, Head Assistant	a) Employment Section b) Exempted Category Section (Addl Charge) c) ESI (MB) Scheme Section	a) Employment Section b) Exempted Category Section (Addl Charge) c) ESI (MB) Scheme Section d) Protocol Duty (Addl Charge)
Smt Asima Sanpui, Head Assistant	Newly Joined HA	Factories & Boilers Section (dealing assistant as well as supervisor as and when required))
Sri Uday Chand Acheryya, UDA	Newly Joined UDA	Manual Receiving Section
Sri Dipankar Sen, LDA	a) IT (Information Technology) Section. b) Protocol Duty (Addl Charge)	IT (Information Technology) Section.

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Sr. Deputy Secretary, Deputy Secretary and Assistant Secretary of respective section/cell will arrange the job internally.

This department may allocate any specific and additional job to any of the staff as and when necessary. This order will remain in force until further order.

Sd/r

**Deputy Secretary to the
Government of West Bengal**

No: Labr/ 2247 /1(14)/Estt

Date: 02.08.2024

Copy forwarded for information and taking necessary action to: -

1. PS to the Hon'ble MIC, Labour Department.
2. Financial Advisor, Labour Department.
3. Sr. Deputy Secretary, Labour Department.
4. All Deputy Secretaries, Labour Department.
5. All Assistant Secretaries, Labour Department.
6. Sr. Law Officer and E.O. Assistant Secretary, Labour Department.
7. Senior P.S. /P.A. to the Secretary, Labour Department.
8. P.S. / P.A. to the OSD & Ex-officio Secretary (All), Labour Department.
9. P.S. / P.A. to the Special Secretary (All), Labour Department.
10. P.S. / P.A. to the Additional Secretary, Labour Department.
11. P.S. / P.A. to the Joint Secretary (All), Labour Department.
- ✓ 12. OSDs / Registrar / Section Officers, Labour Department.
13. SO, IT, for necessary changes at EMD of eOffice
14. All Head Assistants of Labour Department.

Sd/r

Deputy Secretary

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Copy forwarded for information and taking necessary action to:-

1. Sri Somenath Chatterjee, SO, Labour Department.
2. Sri Alexander Lepcha, SO, Labour Department.
3. Sri Sajal Saha, HA, Labour Department.
4. Sri Arghya Das, HA, Labour Department.
5. Smt Asima Sanpui, HA, Labour Department.
6. Sri Uday Chand Acheryya, UDA, Labour Department.
7. Sri Dipankar Sen, LDA, Labour Department.
8. Office Copy.

Deputy Secretary